

ORF



ORTRAC tutorial Registration & payment



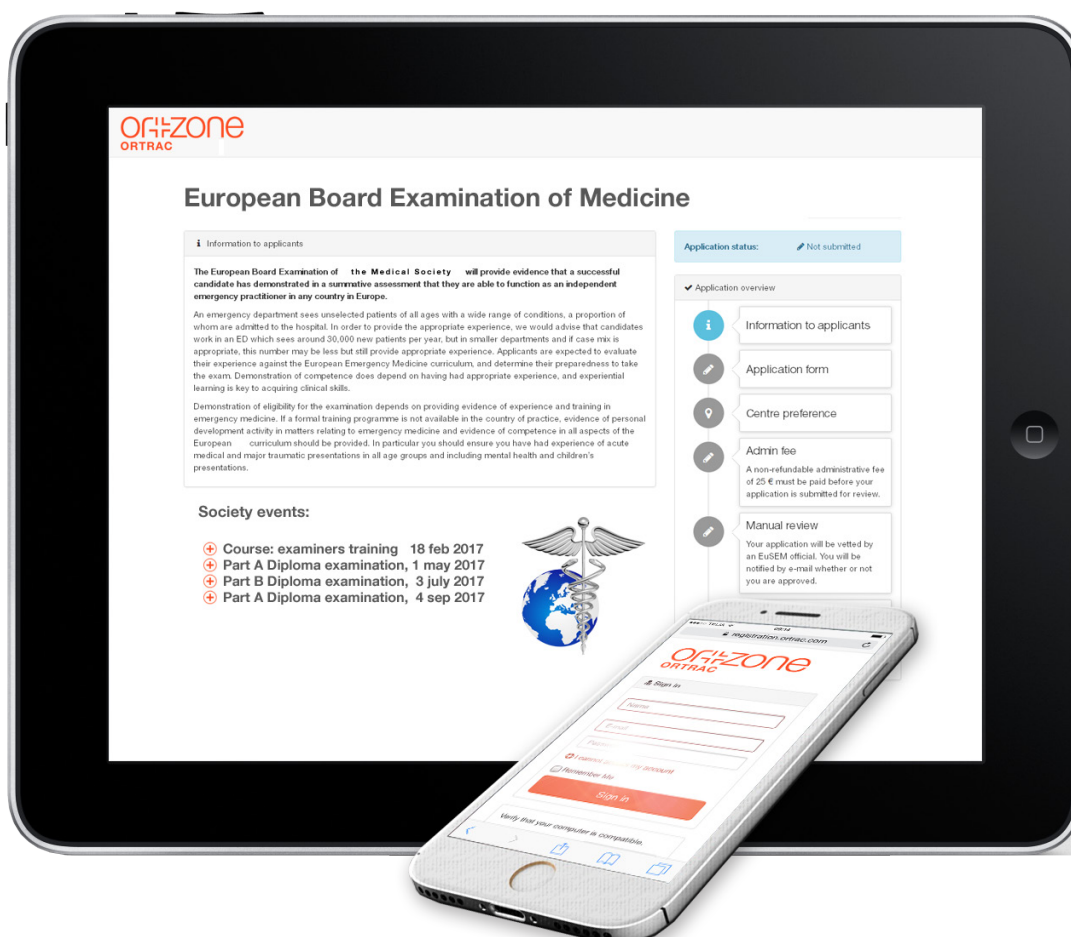
2017 rev:1

ORTRAC™ - registration & payment

Administration software, both for society administrators as well as medical residents. Tools to create a variety of advanced registration and payment routines to be used for event like Part I/A or Part II/B. The online software deliver a link to be used at a public website and contains all the registration and payment routine needed to apply to the event.

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Part 1: Step by step application

All important information presented to applicant up front.

Applicant's first step is to create an account. This ensures they can always save their application and continue at a later point.

medical board exam x

https://registration.ortrac.com/application/form/mecialboardpart1-exam_may2017

Ortrac

European Board Examination of Medicine

i Information to applicants

Important dates:

- Sept 20: Applications open
- April 1st 2017: Deadline for applications
- April 15th 2017: Invitation letters dispatched
- May 17th 2017: Exam

Welcome to the medical board Part 1 Exam to be held in 2017-05-17 in Antalya, Turkey.

Fee: 600 euros

Non-EU residents will be required to pay an extra 100 Euros.

Venue: Titanic Deluxe Hotel, Antalya

Accommodation: Titanic Deluxe Hotel, Antalya (The Accommodation cost is not included in the fee and candidates must make their own hotel reservations. Those not staying in the Hotel Titanic Deluxe Hotel will be asked to pay an additional 100 Euros to cover the cost of having unlimited access to the hotel facilities (other than breakfast).


Refund policy: The € 600 application fee is divided into a € 100 administrative fee that is at no point refundable, and a € 500 registration fee, payable after your registration has been vetted. If you submit a cancellation notice to Dr. Nuno Martins in writing prior to April 1st 2017, you are eligible to a 50% refund, minus bank fees, on the registration fee, or a 50% credit to a later EBCOG event. After April 1st, you may still apply for a 50% credit on an upcoming EBCOG event, if you are unable to attend due to exceptional circumstances (e.g. unwell medically, family bereavement, etc.). Please provide documentation to support exceptional circumstances.

For any questions regarding the course, please contact medical society webmaster at:
societywebmaster@medicalboard.org

Please note that all applications are personal. To proceed with your application, you must first create an account, if you do not have one already. Please make sure that you provide a valid e-mail address, as all information regarding the course will be sent to this address.

In order to apply, you need to authenticate with Ortrac.
If you do not have an account, you may create one now.

Sign in with...

 **Create account**

Application status: Not submitted

Application overview

- i** Information to applicants
- p** Application form
- p** Admin fee
A non-refundable administrative fee of 100 € must be paid before your application is submitted for review.
- p** Manual review
Your application will be vetted by an EBCOG official. You will be notified by e-mail whether or not you are approved.
- p** Registration fee
After the registration fee has been paid, your seat for the exam will be guaranteed.



Create an account

New users will need to create an account, after which they will immediately return to the application page.

The screenshot shows a web browser window with the address bar displaying https://registration.ortrac.com/application/form/mecialboardpart1-exam_may2017. The page header includes the Ortrac logo and the text 'Ortrac'. The main content area features a 'New Ortrac Account' form with the following fields:

- E-mail**:
- First name**:
- Last name**:
- Password**:
- Confirm password**:

Below the fields is a red button labeled 'Create account'. A large red arrow points from the left towards the form.



Application form & overview

After logging in, the applicant fills out a form with all important information, and submit (orange arrow).

The application overview at the right hand side shows where the applicant is in the application process (blue arrow).

medical board exam x

David

https://registration.ortrac.com/application/form/mecialboardpart1-exam_may2017

ORTRAC

David Hedlund

Profile

Settings

Applications

Payment history

European Board Examination of Medicine

Information to applicants

Application form

First name: David

Last name: Hedlund

Nationality: Sweden

Photo copy of ID: Upload file

Please indicate whether you are currently residing in the EU. EU residents are eligible for a reduced fee.

Are you a EU Resident? Yes

Submit

Application status: Not submitted

Application overview

- Information to applicants
- Application form
- Admin fee
A non-refundable administrative fee of 100 € must be paid before your application is submitted for review.
- Manual review
Your application will be vetted by an society official. You will be notified by e-mail whether or not you are approved.
- Registration fee
After the registration fee has been paid, your seat for the exam will be guaranteed.



Application fee

Application fee is divided into a smaller Administrative fee and a greater Registration fee. We recommend that the administrative fee is non-refundable at all time. Only approved applicants are subsequently invited to pay the registration fee and confirm their seat.

medical board exam x

https://registration.ortrac.com/application/form/mecialboardpart1-exam_may2017

ORFZONE ORTRAC

David Hedlund

Profile

Settings

Applications

Payment history

European Board Examination of Medicine

Information to applicants

Application form

Admin fee

You will now be redirected to PayPal in order to pay an administrative fee of 100 €.

After your payment has been completed, your application will be vetted by society staff. You will be notified by the e-mail address associated with this account when your application has been reviewed.

EXAMINATION Part A 2017: Admin fee EUR 100.00

Total amount payable EUR 100.00

[Continue to PayPal](#)

Application status: Pending payment

Application overview

- Information to applicants
- Application form
- Admin fee
A non-refundable administrative fee of 100 € must be paid before your application is submitted for review.
- Manual review
Your application will be vetted by an society official. You will be notified by e-mail whether or not you are approved.
- Registration fee
After the registration fee has been paid, your seat for the exam will be guaranteed.



Paypal

Applicant pays through PayPal. PayPal's payment gateway, like all parts of the application process in Ortrac, are accessible to small-screen devices such as mobile phones.

PayPal Checkout - Create x

https://www.paypal.com

facilitator account's Test Store

PayPal €100.00 EUR

English v

PayPal Guest Checkout

We don't share your financial details with the merchant.

Country
United States v

VISA MASTERCARD AMERICAN EXPRESS DISCOVER

Card number

Expires CSC

First name Last name

Billing address

Street address

Apt., ste., bldg.

City

State v ZIP code

Contact Information

Phone type v Phone number

Mobile

PayPal is the safer, easier way to pay

No matter where you shop, we keep your financial information secure.



Payment verification

All payments are stored in the applicant's own payment history. The applicant can find information about the time for the confirmed payment, name of the event/part payment (if any), the amount and an Ortrac Transaction ID, to be used as a tracker id in communication with support.

medical board exam x

David

https://registration.ortrac.com/application/form/mecialboardpart1-exam_may2017

Ortrac

David Hedlund

- Profile
- Settings
- Applications
- Payment history

Receipt of payment

Transaction details

✓ Payment verified

Timestamp	Mon, 12 Sep 2016 12:09:33 GMT
Item description	Examination Part A 2017: Admin fee
Charged amount	EUR 100.00
Ortrac Transaction ID	14e7d8ac-1feb-4bdb-b584-a67f00e89600

Continue



Review & submit application

After payment, the applicant has a last chance to look review their application, and may edit any information they've provided, before they submit their application for an administrator to review.

medical board exam x

David

https://registration.ortrac.com/application/form/mecialboardpart1-exam_may2017

ORTRAC

David Hedlund

Profile

Settings

Applications

Payment history

Information to applicants

Application form

Admin fee

Manual review

⚠ Your application has not yet been submitted

Please take a moment to verify that all information above has been entered correctly. By clicking "Submit application" you confirm that everything in this application is true to the best of your knowledge.

You also acknowledge that submitting an application does not guarantee a place on the Part 1 Exam.

If your application is approved during review, you will be notified via the e-mail address associated with this account.

Submit application

Application status: Not submitted

✓ Application overview

- ✓ Information to applicants
- ✓ Application form
- ✓ Admin fee
A non-refundable administrative fee of 100 € must be paid before your application is submitted for review.
- Manual review
Your application will be vetted by an EBCOG official. You will be notified by e-mail whether or not you are approved.
- Registration fee
After the registration fee has been paid, your cost for the exam will be guaranteed.



Application review

Application is submitted for review.

If approved, applicant will receive an e-mail prompting them to log back on and complete the registration by paying the registration fee.

The screenshot shows a web browser window with the URL https://registration.ortrac.com/application/form/mecialboardpart1-exam_may2017. The user is logged in as David Hedlund. The page title is "European Board Examination of Medicine".

Left Sidebar:

- David Hedlund
- Profile
- Settings
- Applications**
- Payment history

Main Content Area:

Information to applicants

- Application form
- Admin fee
- Manual review

✓ Your application has been submitted to an society official for review. No further action is When your application has been vetted, you will be notified by the e-mail address associated with this account.

Application status: Pending review

Application overview

- ✓ Information to applicants
- ✓ Application form
- ✓ Admin fee
A non-refundable administrative fee of 100 € must be paid before your application is submitted for review.
- Manual review
Your application will be vetted by an EBCOG official. You will be notified by e-mail whether or not you are approved.
- Registration fee
After the registration fee has been paid, your seat for the exam will be guaranteed.

A large blue arrow points from the "Manual review" step in the overview to the "Manual review" link in the left sidebar.



Pricing

Price is calculated automatically from application data.

Note that final registration fee here is € 400 for EU residents, as € 100 has been paid already.

medical board exam x

https://registration.ortrac.com/application/form/mecialboardpart1-exam_may2017

Ortrac

David Hedlund

Profile

Settings

Applications

Payment history

European Board Examination of Medicine

Information to applicants

Application form

Admin fee

Manual review

Registration fee

Application status: Pending payment

Application overview

- Information to applicants
- Application form
- Admin fee
A non-refundable administrative fee of 100 € must be paid before your application is submitted for review.
- Manual review
Your application will be vetted by an EBCOG official. You will be notified by e-mail whether or not you are approved.
- Registration fee
After the registration fee has been paid, your seat for the examination will be guaranteed.

You will now be redirected to PayPal in order to pay the final registration fee.

After your payment has been completed, your seat at the EXAMINATION 2017 Part A will be guaranteed

Registration fee	EUR 500.00
EU Membership discount	EUR -100.00
Total amount payable	EUR 400.00

Continue to PayPal



Approved

After registration fee has been paid, applicant is provided with any information of your choice. No further action is required from applicant.

medical board exam x

David

https://registration.ortrac.com/application/form/mec

ORTRAC

David Hedlund

Profile

Settings

Applications

Payment history

European Board Examination of Medicine

Information to applicants

Application form

Admin fee

Manual review

Registration fee

✓ Application approved

Thank you for registering for the EXAMINATION. Your application has been approved and your seat at the course has been reserved. You will receive more information at your registered e-mail address shortly.

Application status: ✓ Approved

✓ Application overview

- ✓ Information to applicants
- ✓ Application form
- ✓ Admin fee
A non-refundable administrative fee of 100 € must be paid before your application is submitted for review.
- ✓ Manual review
Your application will be vetted by an society official. You will be notified by e-mail whether or not you are approved.
- ✓ Registration fee
After the registration fee has been paid, your seat for the exam will be guaranteed.



Part 2: administration

This section describes the process for the administrative side of this process. How to control the application process and which tools to use





Review applications - overview

After logging on as a user administrator, you will be able to see all of your open application forms under Administrations \ Users \ Applications.

The number of current applicants will be summed in the table. Click the application form to review its applications.

The screenshot shows the 'Manage applications' page in the Ortrac system. The left sidebar has a menu with 'Administration', 'Users', and 'Applications' (highlighted with a blue circle). Below the menu is the user name 'David Hedlund'. The main content area is titled 'Manage applications' and contains a table of application forms. The table has the following columns: Name, Status, Application deadline, Pending review, Pending payment, and Completed. The first row shows 'EXAMINATION' with status 'Open for applications', deadline '2017 maj 02', 5 pending reviews, 12 pending payments, and 134 completed applications. A large blue arrow points to the 'Pending review' column.

Name	Status	Application deadline	Pending review	Pending payment	Completed
EXAMINATION	★ Open for applications	2017 maj 02	5	12	134



Review applications - pending review

All applications pending review are listed. You may view any other applications by changing the Status dropdown list.

In the right hand menu you will also find links to some administrative tools. Click an application in the table to review it.

medical board exam x

David

https://registration.ortrac.com/application/form/mecialboardpart1-exam_may2017

ORTZONE
ORTRAC

David Hedlund

Profile

Settings

Applications

Payment history

European Board Examination of Medicine

Pending applications

Submitted	Status	First name	Last name	Nationality	ID	EU Res
4 hours ago	Pend rev	id	Hedlund	Sweden	Yes	Yes

Previous 1 Next

Status

Pending review

Tools

Download d

Change s

Occupancy

Name	Status	
Completed	Pend. paym	Pend. review
1	0	0



Review applications - parts in process

Green checkmarks in the overview show you that the previous parts of the process have been completed without issues. You may click the header of any segment to review the application data or the receipt of payment.

Select "Approve", "Reject" or "Request more info" for the application.

The screenshot displays the Orizone application review interface for David Hedlund. The browser address bar shows the URL: <https://registration.ortrac.com/application/review-application/ebcog-part-a-2017?userId=11>. The interface includes a sidebar with navigation links: Profile, Settings, Applications, and Payment history. The main header displays the user's name, David Hedlund. The review section shows the application form and admin fee status, both marked with green checkmarks. The review application section includes buttons for Approve, Reject, and Request more info. A blue arrow points to the Approve button. Below the review section is a message box and an Approve application button. The right sidebar shows the application history, including entries for Submitted for review and Paid EUR 100.00.



Review applications - incomplete applications

If the application is incomplete, rather than rejecting it outright, you may select "Request more info". Describe to the applicant what is missing.

The applicant will be able to edit any previous information as well as fill out a new general-purpose text field and upload additional files.

The screenshot displays the 'Review application' interface for David Hedlund. The browser address bar shows the URL: <https://registration.ortrac.com/application/review-application/ebcog-part-a-2017?userId=3>. The left sidebar contains navigation links: Administration, Users, Applications (selected), Orzone tools, and David Hedlund. The main content area is titled 'David Hedlund' and includes a status bar with 'Application form' and 'Admin fee' both marked as complete. The 'Review application' section features three buttons: 'Approve', 'Reject', and 'Request more info' (highlighted). A blue information box states: 'Applicant will be notified by e-mail. Please describe which information is missing in the application. Applicant will be able to modify previous forms, and provide additional comments and file uploads.' Below this, a 'Message' field contains the text: 'The copy of your ID is unintelligible. Please provide in a clearer format.' and a 'Request more info' button. At the bottom, there are links for 'Return to applicant list' and 'Archive application'. On the right, the 'Application history' section shows two events: 'Submitted for review' (2 minutes ago) and 'Paid EUR 100.00' (5 minutes ago), both by David Hedlund. The last event is labeled 'EBCOG-EFOG Part A 2017: Admin fee'.



Review applications - e-mail communication

Applicant receives an e-mail requesting them to complete their application. The instruction from reviewer is shown, together with a form to re-submit.

medical board exam x

David

https://registration.ortrac.com/application/form/ebcog-part-a-2017

ORFZONE ORTRAC

David Hedlund (private)
Profile
Settings
Applications
Payment history

European Board Examination of Medicine

Information to applicants

Application form

Admin fee

Manual review

Application status: [More info requested](#)

Application overview

- Information to applicants
- Application form
- Admin fee
A non-refundable administrative fee of 100 € must be paid before your application is submitted for review.
- Manual review
Your application will be vetted by an EBCOG official. You will be notified by e-mail whether or not you are approved.
- Registration fee
After the registration fee has been paid, your seat for the exam will be guaranteed.

Some questions have been raised during the review of your application. Please attend the following, and re-submit your application.

The reviewer left the following comment:

The copy of your ID is unintelligible. Please provide in a clearer format.

Message to reviewer

Additional attachments [Upload file](#)

[Submit application](#)



Review applications - history panel

New information from the applicant is shown in the review form.

Reason for requesting info is shown in the history panel.

The screenshot shows a web browser window with the URL <https://registration.ortrac.com/application/review-application/ebcog-part-a-2017?userId=3>. The page is titled "David Hedlund (private)".

Left Sidebar:

- David Hedlund (dropdown)
- Profile
- Settings
- Applications**
- Payment history

Main Content Area:

- Application form** (checked)
- Admin fee** (checked)
- Review application**
 - More information was requested from the applicant (see history panel for details)
 - Attachments:** ID.pdf
 - Review:** Approve (checked), Reject, Request more info
 - Message:** (empty text box)
 - Approve application** (button)

Right Panel: Application history

- Comments (toggle)
- Add comment... (input field)
- History items:
 - Submitted for review (a few seconds ago by David Hedlund (private))
 - More info requested (7 minutes ago by Admin User): "The copy of your ID is unintelligible. Please provide in a clearer format."
 - Submitted for review (10 minutes ago by David Hedlund (private))
 - Paid EUR 100.00 (13 minutes ago by David Hedlund (private)): EBCOG-EFOG Part A 2017; Admin fee
- No older items to display

A large blue arrow points from the "More information was requested" message in the review application panel to the "More info requested" entry in the application history panel.



Tailor communication - settings

Click the "Change settings" button to modify information that is presented to the applicant during the application process.

From here, you may also open and close the application, or set the dates when the application automatically opens and closes.

The screenshot shows the ORTRAC application form for the European Board Examination of Medicine. The interface includes a sidebar with navigation links: Profile, Settings, Applications (selected), and Payment history. The main content area displays the title "European Board Examination of Medicine" and a table of pending applications. A blue arrow points from the "Change settings" button in the "Tools" section to the "Change settings" button in the "Tools" section.

European Board Examination of Medicine

Pending applications

Submitted	Status	First name	Last name	Nationality	ID	EU Res
4 hours ago	Pend rev	id	Hedlund	Sweden	Yes	Yes

Previous 1 Next

Tools

- Download data
- Change settings

Occupancy

Name	Availability	Status
Completed	Pend. paym	Pend. review
1	0	0



Tailor communication - email templates

In this page, you are able to change the information that is presented to the applicant.

Open the panel "E-mail templates" to modify outgoing e-mails.

Orzone ORTRAC

European Board Examination of Medicine

Users ▾

Applications

Orzone tools >

David Hedlund >

Application form settings

Status: ☒ Open for applications ☐ Closed

Start date: Available immediately ⓘ Your local time zone

End date: Available indefinitely ⓘ Your local time zone

Information to applicants

Introduction

Important dates:

- Sept 20: Applications open
- April 1st 2017: Deadline for applications
- April 15th 2017: Invitation letters dispatched
- May 17th 2017: Exam

Welcome to the medical board exam! to be held in 2017-05-17 in Antalya, Turkey.

Fee: 600 euros

When not accepting applications

We're sorry, but we are not accepting applications at this point.

When application is approved

Thank you for registering for the medical board exam!

Your application has been approved and your seat at the course has been reserved.

You will receive more information at your registered e-mail address shortly.

Save changes

E-mail templates



Tailor communication - open editor

Click "Edit template" for any edit, to modify the e-mail that is dispatched at that specific point in the application process.

The screenshot shows a web browser window with the URL https://registration.ortrac.com/application/settings/mecialboardpart1-exam_may2017. The page title is "European Board Examination of Medicine". On the left, there is a sidebar with a menu containing "Users", "Applications", "Orzone tools", and "David Hedlund". The main content area has a header "European Board Examination of Medicine" and a sub-header "Application form settings". Below this, there is a section "E-mail templates" with four entries: "Application submitted", "Application approved", "Application rejected", and "More info requested". Each entry has an "Edit template" link next to it. At the bottom of the main content area, there is a "Manage slots" button and a "Return to applicant list" button.

E-mail templates	
Application submitted	Edit template
Application approved	Edit template
Application rejected	Edit template
More info requested	Edit template



Tailor communication - edit template

You may edit the subject and body of the e-mail. Use the "Insert variable" button in the toolbar to insert variables that will be populated at the time of e-mail dispatch, such as the name of the candidate.

In the right hand panel, you may send yourself a preview of the e-mail you're creating.

Ortrac

Administration >

David Hedlund >

Edit template

Edit template

Subject: More info requested regarding your ap...

Html body

B *I* U [Undo] [Redo] [Link] [Code]

Dear NAME.

You have been requested to provide some further information regarding your application to APPLICATION.

MESSAGE

Please log on to Ortrac in order to proceed with your application LINKBUTTON

Save changes Cancel

Send when more info is requested for an application.

Send preview

Recipient: david.hedlund@orzone.com

NAME

APPLICATION

MESSAGE

LINKBUTTON

Send e-mail



Download reports

Click "Download data" to export all applications and attached files into Excel spreadsheets and Zip archives.

The screenshot shows a web browser window with the URL https://registration.ortrac.com/application/review/medialboardpart1-exam_may2017. The page title is "European Board Examination of Medicine". On the left is a sidebar with navigation links: Administration, Users, Applications (selected), Orzone tools, and David Hedlund. The main content area displays a table of "Pending applications" with columns: Submitted, Status, First name, Last name, Nationality, ID, and EU Res. The first row shows an application submitted "4 hours ago" with status "Pend rev", last name "Hedlund", nationality "Sweden", and EU Res "Yes". Below the table are "Previous", "1", and "Next" pagination buttons. On the right, there is a "Status" dropdown menu set to "Pending review", a "Tools" section with a "Download data" button, and an "Occupancy" table.

Occupancy		
Name	Availability	Status
Completed	Pend. paym	Pend. review
1	0	0



Download reports - taylor layout

Use the forms to tailor exactly which information you want to include in your report. If you only export text elements, your download will be an Excel spreadsheet. If you also export user-uploaded files, you will receive a Zip-file with both the spreadsheet and the user uploaded files.

You can select to either download the data (orange arrow), or save the settings as a report (blue arrow), for quick access if you will repeatedly be downloading the same data.



Create & handle vouchers

Click "Change Settings" to open the section for managing vouchers.

The screenshot shows the 'Pending applications' section. On the left, there is a table with columns: Submitted, Status, Family name, First name/Names, Address, Post code, Email, and Qualifications. The table is currently empty, displaying 'No data available in table' and 'Previous'/'Next' navigation buttons. On the right, there is a sidebar with a search bar labeled 'Status' and a dropdown menu showing 'Pending review'. Below the search bar is a 'Tools' section with options: 'Download data', 'Change settings', 'Visa invitation letter', and 'Send e-mail to users'. A large red arrow points from the 'Change settings' option in the sidebar to the 'Change settings' button in the main content area.

Click at the text "Manage Vouchers"

The screenshot shows the 'European Board Examination of Medicine' page. The left-hand menu has options: Profile, Settings, Applications, and Payment history. The main content area has a header 'European Board Examination of Medicine' and a blue box with the text: 'Your applicants will reach this form at https://registration.ortrac.com/application/form/uems-sbn-exam-2017'. Below this, there is a list of options: 'Application form settin rev', 'E-mail templates', 'Manage slots', and 'Manage vouchers'. A large red arrow points to the 'Manage vouchers' option. Below the list, there is a blue box with the text: 'No vouchers have been created for this application form'. At the bottom, there is a red button labeled 'Add voucher' and a link labeled 'Return to applicant list'.



A pop up window appears. Give the voucher a name, proper to the “problem” its suppose to solve. If its a campaign call it something like “Early bird reward”, edit the Code or leave it as it is. Set the Capacity to the proper number (0 = to unlimited) and add the correct amount, the value of the voucher. Click “Save”.

Create voucher

Name

Code

AEVRT64U

Capacity

0

i 0 = unlimited

Amount

0

Cancel

Save

Distribute the code as you see fit, add it to a public campaign at a web page or send it to a person in a private e-mail. The user will be asked to add their voucher code, just before they are about to pay with their credit card (online).



Create & handle visa letters

Click "Visa invitation letter" to open the editor for visa letters.

Pending applications

Submitted	Status	Family name	First name/Names	Address	Post code	Email	Qualifications
No data available in table							

Previous Next

Q Status

Pending review

Tools

- Download data
- Change settings
- Visa invitation letter
- Send e-mail to users

A window appears, in which you can create a customized visa letter for applicants.

medical board exam

https://registration.ortrac.com/application/form/mecialboardpart1-exam_may2017

ORFZONE

David Hedlund

Profile

Settings

Applications

Payment history

Edit Visa letter

Visa support letter

UNION EUROPÉENNE DES MÉDECINS SPÉCIALISTES

To the Embassy of Netherlands

Vienna, 2016-10-18

RE: Invitation

Dear Sirs and Madam,

With best regards

Mag. Grace Lindner
Section of Medicine - European Board of Medicine
Wiener Strasse 234, 1062 Vienna
AUSTRIA
T (+43 1) 604 34 11 - 11
F (+43 1) 604 56 23
grace@medical_society.org
www.medical_society.org

Edit template

Orientation: Portrait

Background image: Upload Browse Delete

Edit content

Click anywhere on the document to add content. Click on a content area to edit its properties.

Save changes Preview Cancel



Create a letter from scratch:

- Orientation: landscape or portrait
- Background image: (sample: Medical Society standard letter)
- Edit Content: click anywhere in the picture; a square appears, control the size and placement by dragging the corners & edges. Write appropriate text and add variables (fields from your application routine) to get an visa letter which will work for all the applicants.
- Preview the letter

Edit content

Content

← → <>

Congress of the European Academy of Neurology on June 23, 2017 in Amsterdam -The Netherlands.

FORM:17:FIRSTNAME FORM:17:LASTNAME is accepted as a candidate in this examination, and we cordially invite him/her to participate, which would be

Font size 10 - +

Text alignment Left Center Right

Offset left 70 < >

Offset top 396 ^ v

Width 452 - +

Height 170 - +

Save changes Preview Cancel Delete content area

The visa letter will be able to download for applicants after their final payment, as a personalized pdf document.



ORTRAC™ - Question generator

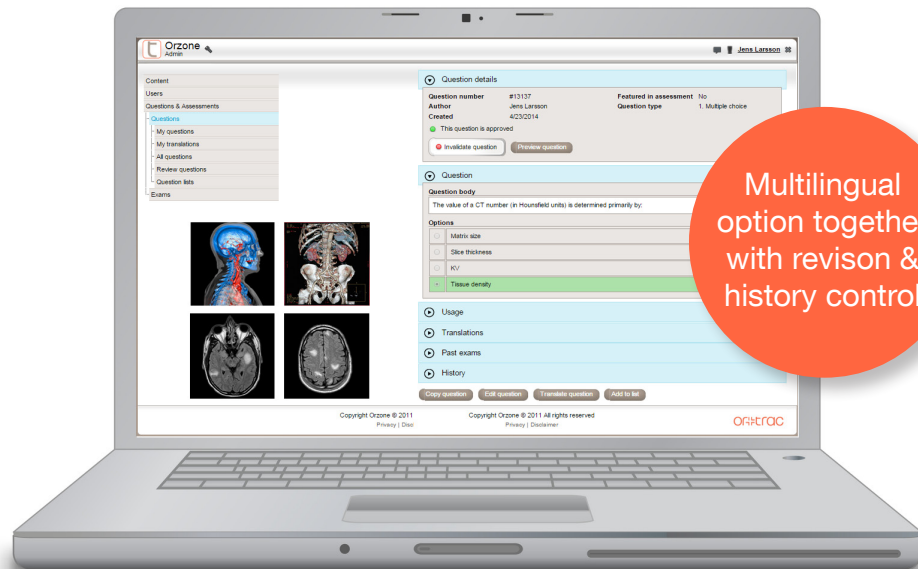
ORTRAC™ Question Generator is specifically designed to simplify the task of generating new questions for medical examinations.

ORTRAC™ Question Generator also allows for importing of existing questions

All questions are easily stored within the system for use at any stage.

ORTRAC™ Question Generator is a powerful tool for creating advanced types of questions including:

- Multiple choice
- True/false
- Sequence
- Image mapping
- Interactive image



Value adding features include:

- Creation and reviewing of questions
- Support for large team workflow setup of writers, reviewers and translators
- Support for questions using multimedia
- Tool for translation of questions into multiple languages
- Linking questions to topics
- Linking questions to curriculum
- Linking questions to recommended reading
- Organising questions into group/lists
- Creation of examinations
- Instant results including reports
- User statistics for analysis